



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}C

Yountville Town Council Staff Report

DATE: April 5, 2022

TO: Mayor and Town Council

FROM: Kirsty Shelton, Planning & Building Director

PREPARED BY: Kirsty Shelton, Planning & Building Director

SUBJECT:

Adopt Resolution Number 22-4111 Approving an Amendment to the By-laws of the Zoning and Design Review Board Regarding the Time for Holding Regular Meetings from 6:00 p.m. to 5:30 p.m.

DISCUSSION/BACKGROUND

On March 8, 2022 at a regularly scheduled meeting of the Zoning and Design Review Board (ZDRB), the ZDRB voted unanimously to change the start meetings time from 6:00 p.m. to 5:30 p.m. Staff has prepared a Resolution for Council's review and approval.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Engaged Residents:** The Town embraces our residents' commitment to community as seen through volunteerism, civic engagement, and public participation that enhances the quality of life in Yountville. **Exceptional Town Services and Staff:** The Town supports its talented staff who deliver high quality municipal programs and services while maintaining public infrastructure for the benefit of the community. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The change of time will still provide public participation and allow for working members to participate.

RECOMMENDATION

Review staff report

Adopt Resolution Number 22-4111 Approving an Amendment to the By-laws of the Zoning and Design Review Board Regarding the Time for Holding Regular Meetings from 6:00 p.m. to 5:30 p.m.